



AMIDEAST-HCDP Application Procedures/Steps

Stage 1: AMIDEAST/Erbil receives applications from the Ministry of Higher Education (MOHE) for the AMIDEAST-HCDP scholarship program.

Stage 2: AMIDEAST/Erbil works with the MOHE to verify all applicants have already been issued financial support letter by MOHE and that they are approved candidates.

Stage 3: AMIDEAST/Erbil conducts English language placement tests for the candidates to determine their EL proficiency on which the courses will be based.

Stage 4: AMIDEAST/Erbil works with the candidates to make sure applications are completed and all supporting documents are attached.

Stage 5: AMIDEAST/Erbil begins English language and test preparation training for successful candidates

Stage 6: AMIDEAST/Erbil shares candidates' files with relevant staff at AMIDEAST/HQ to make sure files are ready for the placement process. If missing or additional information or documents are needed, AMIDEAST/HQ notifies AMIDEAST/Erbil to get the candidates provide them.

Stage 7: AMIDEAST/Erbil makes sure that candidates register and take TOEFL and GRE tests in time for scores to be available for the university placement process handled by AMIDEAST/HQ.

Stage 8: AMIDEAST/HQ submits students applications to universities and monitors university decisions and conducts other follow-up activities as needed

Stage 9: AMIDEAST/HQ informs AMIDEAST/Erbil of student admission news to relay to the candidates and obtain placement acceptance

Stage 10: AMIDEAST/HQ works directly with host schools to secure paperwork needed for students' visa application process and then shares the information with AMIDEAST/Erbil to forward to the students

Stage 11: AMIDEAST/Erbil assists students with U.S. visa application forms and scheduling visa interview appointments at the U.S. Embassy in Baghdad or the U.S. Consulate in Erbil if operational by then

Stage 12: AMIDEAST/Erbil arranges for travel logistics and flight tickets for students to travel to the U.S. and begin their scholarship program